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| <p>KEY POLICY SUMMARIES Employment and Equal Opportunities Policy Environmental Policy Health and Safety Policy Quality Policy Risk Management Policy Anti-Bribery and Corruption</p> <hr/> <p>EMPLOYMENT AND EQUAL OPPORTUNITIES Equal Opportunities Policy Employment Equality (Age) Regulations</p> <hr/> <p>HEALTH & SAFETY Health, Safety, Quality and Environmental Policy HAS#1 Asbestos HAS#2 Working at Height HAS#3 Manual Handling HAS#4 Confined Spaces HAS#5 Electrical Safety HAS#6 Noise at Work HAS#7 Fire Safety HAS#8 Appliance Register HAS#9 Drugs and Alcohol HAS#10 Contractors Competence Assessment HAS#11 Site Inspection Form HAS#12 Plant and Equipment Inspection Form HAS#13 Personal Protective Equipment Issue Record HAS#14 Display Screen Equipment Assessment HAS#15 Environmental Incident Report HAS#16 Method Statement – Risk Assessment Review HAS#17 Reportable Accident, Disease or Dangerous Occurrence HAS#18 Site Control Procedure Flowchart for Control of Substances Hazardous to Health HAS#19 Site Safety Pre-start Set Up Checklist HAS#20 Site Safety Set Up Procedure HAS#21 Site Specific Induction HAS#22 Site Specific Safety Rules HAS#23 Particulars of Accident – Employee Form HAS#24 Particulars of Accident – Third Party Form HAS#25 Hand Arm Vibration Syndrome</p> <hr/> <p>CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH COSHH#1 Control of Substances Hazardous to Health Substance Register COSHH#2 Leak Detector Spray (2) COSHH#3 Loctite 55 COSHH#4 Mapp Gas</p> <hr/> <p>TOOLBOX TALKS TT#1 Toolbox Talks – Caudata TT#2 Toolbox Talk – Manual Handling TT#3 Toolbox Talk – Mobile Elevating Work Platforms TT#4 Toolbox Talks – Soldering Irons and Blowlamps</p> <hr/> <p>QUALITY QUAL#1 Management System Issue Record Document QUAL#2 Quality Plan – Site Specific BLANK QUAL#3 Site Management (New) QUAL#4 Caudata ISO9001</p> | <p>METHOD STATEMENTS MS#1 Method Statement Pro Forma MS#2 Method Statement - Decommission of Data Centres & Telecommunication Sites MS#3 Method Statement - Onsite Degaussing & Shredding Hard Drives and Backup Tapes MS#4 Method Statement -TMS Radiant Heating System REV2 MS#5 Method Statement - Decommission & Removal of IT and Telephony Equipment MS#6 Method Statement – Installing Heat Reclaim, Domestic Water Services & Above Ground Pipework MS#7 Method Statement – Decommission and Reinstate Gas Pipework MS#8 Method Statement and Risk Assessment – Sanitary Ware Installation MS#9 Automatic Mains Failure Testing Description</p> <hr/> <p>PERMITS AND SITE PLANS PERM#1 Permit to Work Register PERM#2 Permit to Work on Low Voltage PERM#3 Hot Works Permit PERM#4 Permit to Dig PERM#5 Small Works Safety Plan Pro Forma PERM#6 Roof Work Permit</p> <hr/> <p>REGISTERS REG#1 Induction Register REG#2 Excavation Inspection Register REG#3 Lifting Operations and Lifting Equipment Regulations Inspection Register REG#4 Method Statement Induction Register REG#5 Risk Assessment/Method Statement Register REG#6 Scaffold Inspection Register REG#7 Training/Briefing/Toolbox Talk Register REG#8 Provision and use of Work Equipment Regulations Inspection Register</p> <hr/> <p>RISK ASSESSMENTS RISK#1 Hot Works Risk Assessment RISK#2 Fire Safety Risk Assessment RISK#3 Work at Height – Risk Assessment Installing Heat Reclaim, Domestic Water Services & Above Ground Pipework RISK#4 Manual Handling Risk Assessment Pro-forma RISK#5 Risk Assessment – Use of Portable Compressors RISK#6 Point of Work Risk Assessment Pro-forma RISK#7 Caudata Risk Log - Template</p> <hr/> <p>TRAINING & INDUCTIONS TNG#1 Site Induction TNG#2 Individual Record of Competence (blank) TNG#3 Training Matrix</p> |
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DATA CENTRE MANAGEMENT SYSTEM

- DCMS#1 Data Centre Management System
- DCMS#2 Machine Hall Access (Projects)
- DCMS#3 Machine Hall Access (Support)
- DCMS#4 Machine Hall Access (3rd Party)
- DCMS#5 Machine Hall Access (Visitors)
- DCMS#6 Project Access
- DCMS#7 Support Access
- DCMS#8 Third-party Access
- DCMS#9 Visitor Access
- DCMS#10 Floorspace Capacity Management
- DCMS#11 Power Distribution Capacity Management
- DCMS#12 Cooling Capacity Management
- DCMS#13 Specialist Cleaning Services
- DCMS#14 Racking
- DCMS#15 Cabling

HSE GUIDES

- Control of Noise at Work Regulations
 - Control the Risk of Hand-arm Vibration Advice for Employers
 - Hand-arm Vibration Advice for Employees
 - Safe Use of Ladders and Stepladders
 - Managing Asbestos
 - Work at Height Regulations
 - Working in the Sun
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